



110/12 Salonika Street, NT 0820, Australia

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<http://vitachoice.org.au>

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Committee Meeting (Special) Minutes of VITACHOICE LTD

Meeting No: 009
Date: 05/01/2026
Time: 9:25 pm - 10:31 pm (Darwin Time)
Place: 35 Brooking Circuit, Virginia, NT 0834 (In person)
Meeting ID:
Password:
URL:

Meeting Host: Dawn Spirit
Minute Secretary: Yuping HE
Time Keeper: Yuping HE



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Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No	Name	Position	Attendance	Method
1.	BENNIE SPIRIT	Planner	P	in person
2.	DAWN SPIRIT	Chair	P	in person
3.	YUPING HE	Managing Director/Secretary	P	in person
4.	CHAOQUN CAI	Marketing Manager	P	in person
5.	XIMING ZHAO	Cook	P	in person
6.	YUANYUAN NING	Other	P	In person
7.	CHENGLI LI	Marketing Manager (Chinese)	P	in person
8.	LE THI MY TRANG	Marketing Manager (Vietnamese)	P	in person

Attendance Report	
P	8
A	
L	4
Abs	
Total	12

Meeting open	The Chairperson, Dawn Spirit, opened the meeting at 2: 00 PM Darwin Time Zone.
Apology	Meetings during the working time, the full-time Committee Members working for other organizations have not been noticed in order not to disturb them.
Participant status	

Reports and Proposal	
Bennie SPIRIT	<p>TOPICS:</p> <p>Review of further documents submission for applying Chairty Subtype HPC</p>
Discussions and Resolutions	<p>TOPICS:</p> <p>Review of further documents submission for applying Chairty Subtype HPC</p> <p>After verbal consent from the committee members present, the Chair Dawn Spirit raised this Special Committee Meeting with the purpose to review the documents to be submitted to the Commissioner of ACNC for applying the registration of Charity Subtype 13 Health Promotion Chairty.</p> <p>The Managing Director Yuping HE Presented two documents for the audience to review:</p> <ol style="list-style-type: none"> 1. Draft of Email Response to ACNC Commissioner in Word format 2. VITACHOICE ACTIVITY PLAN - Revised 2026-01-05 in PDF format <p>After discussion, there was an agreement reached that: To promote health by disseminating medical research on mental and physical diseases to increase public awareness, specifically targeting the prevention and control of diabetes according to the Commissioner's professional guidance in December, 2025, and ensured that our further communications, activities, and reporting would clearly align with our constitutional purpose and demonstrate our primary focus on specific disease prevention and control—particularly Diabetes.</p>
Minutes of the previous meeting	N/A
Chairperson's comment	N/A
Future Program	Committee Meeting 010 on Jan 20, 2026
Meeting close	The meeting was declared closed at 10.31am, Darwin Time Zone.

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed by:

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Minutes prepared by: HE, YUPING

